

Quick Reference eCivis & AFIS User Guide G

When to Create Organization Funding

If you are the recipient of pass-through funding (Federal or State) from another State agency, you must create an Organization Funding Source and not select the original funding source from eCivis' database. This ensures the original funding source awarded to the State does not appear to be duplicated.

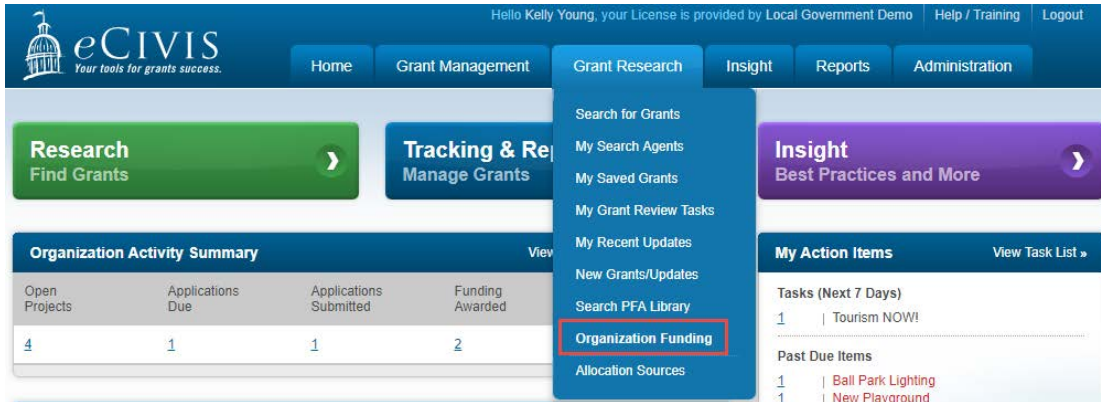
Sections in this user guide:

[Add or View Organization Funding](#)

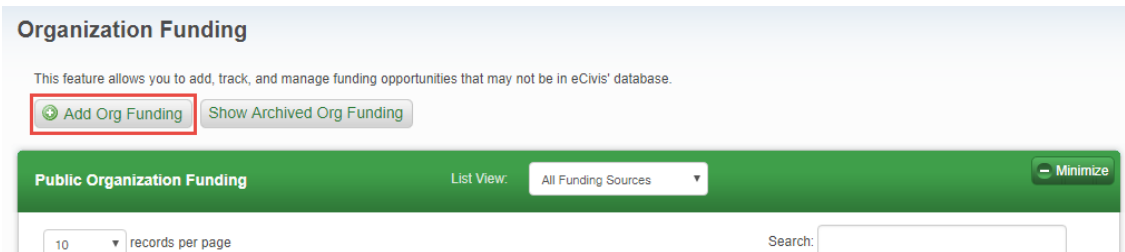
[Save Organization Funding to Your Project](#)

Add or View Organization Funding

Access the Organization Funding database by going into the Grant Research tab, and clicking Organization Funding:



Add the program information by clicking on "+Add Org Funding" and specify if it is competitive or non-competitive funding:



Complete all required information, marked with a red asterisk:

Add Organization Funding

Select Funding Process

Competitive Funding
 Non-Competitive Funding

Funding Identification

Funding Title *:
150 Characters Left

Fiscal Year *:

Funding Type *:

Grantor *:

FAIN:

CFDA Number:

Organization ID:

Grant Contact:
5000 Characters Left

Application/Financial

Due Date Type *:

Application Due *:

Total Funds *:

Matching Required *:

Match Type *:

If the funding is Federal you **must** include CDFA number (even if the award is passed through from another State agency).

Note: It is important that the Grantor agency is spelled correctly and as displayed in the naming convention list found on the GFR website, www.grants.az.gov

If the Grantor agency name is not exactly as detailed on the conversion sheet, the eCivis-AFIS interface will fail.

Once the data elements are entered, click "Save." The grant will appear in the list of Organization Funding on the following page.

Save Organization Funding to Your Project

You can then save this to a project and track it just like you would with a grant found in the Grants Network database.

You can save the Organization Funding from the full list of Organization Funding:

Organization Funding

This feature allows you to add, track, and manage funding opportunities that may not be in eCivis' database.











[Add Org Funding](#) [Show Archived Org Funding](#)

Public Organization Funding List View: All Funding Sources Minimize

10 records per page Search:

Showing 1 to 10 of 173 records

← Previous 1 2 3 4 5 Next →

GN Code	Funding Title	Fiscal Year	Funding Type	Total Funds	App Due	Actions
ORG0173	Landowner Incentive Program Tier 2 Riparian Project Development	2008	Non-Competitive	\$100,000,000	N/A	    
ORG0172	Sierra Nevada Red Fox	2018	Non-	\$100,000,000	N/A	    

You can also click on the Funding Title and save the grant from the Grant Details page:

ORG0173 Landowner Incentive Program Tier 2 Riparian Project Development

[Save / Assign](#) [Email Grant](#) [Grant Usage](#)

Summary **Eligibility/Application** Financial Contact/Files

Type:	Federal	Next Due:	N/A
Agency:	USFWS	Match Required:	Yes
CFDA:	15.663	Actual Funds:	\$100,000,000

Summary:
n/a

Last Updated: November 14, 2018

Complete all required fields, marked with a red asterisk.

If an application has already been submitted or if the award has already been announced, mark "No" for required Application and select the appropriate Grant Status. The Grant Status will prompt the appropriate fields for you to complete:

Assign Grant to New Project

Internal Project ID:

Internal Project Name:

Project Summary *: DEMO Project
1488 Characters Left

2. Select Funding Status

Is an application required for this grant? *: Yes No

3. Select Grant Status

Grant Status *:

- Select Grant Status
- Select Grant Status
- Under Consideration
- Award Projected
- Grant Awarded

Save > Cancel

Complete all required fields, marked with a red asterisk. You may then utilize the appropriate user guides to move through the grant stages.