

eCivis: Grants Management Solution Training

The Office of Grants and Federal Resources (GFR) is partnering with our grants management solution vendor, eCivis, to provide on-site, hands-on training of how to use the system for end-to-end grants management.

Dates and Locations:

October 7, 2019: 9-4p
Arizona Department of Administration
100 N. 15th Avenue
3rd Floor- Conference Room 300

October 8, 2019: 9-4p
1740 W. Adams Street
1st Floor- Board Room B

Time:

9a-12p: eCivis for the Grantee
1-4p: eCivis for the Grantor

**Session topics will be the same on both days. Attendees may register for one or both sessions.*

- ❖ The training is limited to in person attendance only
- ❖ Attendees must bring their own laptop to participate
- ❖ Each 3 hour session is limited to 35 attendees

Please send RSVP to: gfr@azdoa.gov by September 27th to reserve your seat!

GRANTEE: 9-12p

Topics will include:

- Research and pursuance
- Organization Tags *NEW FEATURE!*
- Agency specific dashboards *NEW FEATURE!*
- Managing and tracking important deadlines
- Project Management Tool functionality
- SAI Process: eCivis and AFIS interface
- Open Q&A for agency specific questions

GRANTOR: 1-4p

Topics will include:

- Managing pass-through funding for subaward programs
- Creating a solicitation
- Configuring your application
- Configuring an application budget
- Application review and scoring process
- Post-award subrecipient management (financial reports, progress reports, grant amendments, closeout process)

For additional questions contact: anna.haney@azdoa.gov or gfr@azdoa.gov