[GRANTEE LOGO]

**FOR IMMEDIATE RELEASE** [CONTACT]:

 [PHONE]:

 [EMAIL]:

**[PRESS RELEASE HEADLINE]**

[*PRESS RELEASE SUBHEAD*]

[CITY, STATE, MONTH, DATE—]Today, [GRANTEE] was awarded [AMOUNT] from [GRANTOR] through the [GRANTOR PROGRAM]. [GRANTEE] will use the funds to support [GRANTEE PROGRAM].

[QUOTE FROM GRANTEE AGENCY HEAD REGARDING WHY THE GRANTEE PROGRAM IS IMPORTANT, CONSTITUENCY SERVED AND ENVISIONED IMPACT OF GRANT FUNDS].

[USE QUANTITATIVE AND QUALITATIVE INFORMATION TO SUPPORT THE QUOTE ABOVE. PROVIDE ADDITIONAL DETAILS ABOUT THE IMPLEMENTATION OF THE GRANT. GRANT IMPLEMENTATION INFO SHOULD BE DRAWN FROM THE GRANTEE APPLICATION EXECUTIVE SUMMARY].

[OPTIONAL: ADD INFORMATION ABOUT ANY ANTICIPATED COLLABORATION. INCLUDE QUOTES FROM PARTNERS, IF APPROPRIATE].

[WRAP THE PRESS RELEASE WITH ADDITIONAL INFORMATION ABOUT HOW THIS ADVANCES THE ORGANIZATIONAL MISSION AND HOW THE PUBLIC CAN LEARN MORE ABOUT THE PROGRAM].

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*[Canned descriptive language about the grantee agency/organization].*