Online COVID-19 resource page for grants managers

GFR staff will continue to update the webpage as new information becomes available

The Coronavirus Aid, Relief, and Economic Security Act (CARES Act) provided more than $2 trillion for widespread assistance to individuals, corporations, and state and local governments. Arizona's share is more than $2.8 billion. The ADOA Office of Grants and Federal Resources (GFR) published an online COVID-19 resource webpage on its website to keep grants program managers informed of ongoing developments that impact the grants community.

Recently released grants management information regarding COVID-19 response:

OMB: Repurposing Existing Federal Financial Assistance Programs and Awards to Support the Emergency Response to the Novel Coronavirus (COVID-19)

OMB issued a third memorandum, OMB M-20-20, to provide a class exception that allows Federal awarding agencies to repurpose their Federal assistance awards (in whole or part) to support the COVID-19 response, as consistent with applicable laws. This exception includes the donation of medical equipment and supplies purchased with Federal funds and repurposing of funds to COVID-19 related activities

OMB Allows Flexibility with SAM Registration and Validation

In response to OMB Memos M-20-11 and M-20-17, Grants.gov has relaxed the requirement for an active System for Award Management (SAM) registration at the time of application. Please see the Applicant Release Notes for additional information: https://www.grants.gov/web/grants/support/releases.html

GFR memo regarding OMB guidance issued in M-20-11 and M-20-17

GFR staff prepared a side-by-side explanation of the OMB memos and potential impact to grant management during the COVID-19 crisis.

New State of Arizona Accounting Manual (SAAM) policy: Tracking COVID-19 related expenditures

The ADOA General Accounting Office (GAO) has issued a policy for tracking COVID-19 expenditures. SAAM 80.33 outlines these mandatory accounting procedures for COVID-19 related expenditures.

Waiver of Solicitation and Award Procedures

Please use this linked form to request a waiver of the solicitation and award procedures if a situation exists that makes compliance with A.R.S. 41-2702 impracticable, unnecessary or contrary to the public interest, except that the grant solicitation and award shall be made with competition that is practicable under the circumstances. Please note: all waiver requests related to COVID-19 response are granted under the Blanket Waiver Policy Memo issued by ADOA on March 30, 2020. Please complete the form for tracking purposes only. All other requests will be reviewed and receive a response in 2-3 business days.

eCivis COVID-19 response center

eCivis has established a COVID-19 Response Center with information for grant program managers. The new eCivis COVID-19 Response Center is accessible via a tab on the main menu of the eCivis dashboard.

GRANTS.AZ.GOV   GFR@AZDOA.GOV

Agency FY21 subrecipient monitoring plans extended to Sept. 30, 2020

Due to current events, the Office of Grants and Federal Resources (GFR) is pushing back the due date for the FY 21 subrecipient monitoring plans to Sept. 30, 2020. The extension will allow the state to incorporate COVID-19/ CARES Act guidance. The agencies' plans are required under GFR's annual statewide monitoring plan, based on provisions included in Uniform Guidance §200.331 and as authorized under Arizona Executive Order (EO) 2013-09. The plan helps ensure state agencies are monitoring at least 10 percent of their open grants. The policy, included in the Grant Management Manual (GMM) Grantor (Section 8.2.1), applies to all state agencies that grant funding to subrecipients. For agencies that don't have a monitoring plan, a template is available on GFR's Subrecipient Monitoring Resources page.

State agencies can request GFR to provide further training and technical assistance on developing an agency subrecipient monitoring plan, including using the AGA Risk Assessment Tool and utilizing best practices and judgment on scoring methodologies. Send email to GFR@azdoa.gov or call GFR Compliance Manager Veronica Peralta at 602-542-7537.

Please use eCivis to solicit grants; APP is used for contracts

State policy (SAAM 70.05) mandates that "grants shall be established in eCivis." Only eCivis or an agency's legacy grants management solution may be utilized for soliciting grant applications. Please note: Grant program managers are not permitted to use procurement systems such as the Arizona Procurement Portal (APP) for grant solicitations. APP is used for contracts.

Electronic signature policy added to GMM

Per A.R.S. 44-7042, ADOA developed a statewide electronic records and digital signature policy. GFR has adapted this policy and included it in the GMM Grantor (Section 1.2.2).

eCivis organization tags

GFR has issued eCivis guidance and usage requirement related to the eCivis functionality of assigning Organization Tags for identifying and grouping like funding opportunities for reporting purposes. The guidance has been added to GMM-Grantee (Section 4.5); the eCivis User Guide J: Organization Tags is online. eCivis has created a video to demonstrate how to navigate the organization tags.

GMM–Grantor now available in searchable format

The Arizona Grants Management Manual-Grantor (GMM) is now available in Wiki format on the GFR website (right menu). The manual documents policies and procedures established by GFR for the administration and management of all State of Arizona grant programs. This version includes a search feature, displaying all results related to a topic. The GMM-Grantee Wiki edition will be published soon.

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