



# Arizona Department of Administration Office of Grants and Federal Resources News Bulletin

July 2018

## GFR launching new agency-specific grant dashboard

*Scorecard will help agencies improve grant management compliance*

The Office of Grants and Federal Resources (GFR) has been developing a new grant dashboard that serves as a quarterly scorecard to measure each state agency's compliance with State of Arizona Accounting Manual ([SAAM policy 70.05](#)), which states, "In order to effectively use eCivis in conjunction with AFIS and to maximize the efficiencies that may be realized from the interface between those systems, grants shall be established in eCivis." GFR will be sending these scorecards to a small number of agencies (15-20) in July. Dean Johnson, GFR Project Manager, led the design of the dashboard. Below are his responses to basic questions regarding the new data visualization tool.

**Q: What are the dashboard scorecards?**

**A:** They are essentially an overview of known grant activity over the previous quarter for an agency. It is current and new grants (name, amount, implementation phase, etc.), potential future grants reported to them, old grants that should be closed out, and recommendations to improve in future reporting periods. All of this also rolls up into a stop light (red, yellow, and green) at the top, which denotes the agency's status regarding compliance.

**Q: Why is GFR issuing them?**

**A:** GFR is issuing them in an effort to increase SAAM compliance and ensure a complete grant view (from a data perspective) in eCivis. Currently, we have many known gaps in the data capture front into eCivis and this is an effort to improve data collection.

**Q: Why were these particular agencies selected to receive them?**

**A:** Eventually all agencies will receive the scorecard/dashboard. We have selected a small representative number to roll out this new feature.

**Q: What are agencies expected to do with the information?**

**A:** Agencies are expected to review the data, develop an action plan, communicate the action plan to us and execute the plan to ensure improvements in the next quarterly scorecard.

### Quarterly Grants Working Group session: *Grants Management Manual-Grantor: Chapter 8.2.1* *Risk Assessment Tool and Grant Monitoring Plan*

**When:** 10:00 a.m. — 11:00 a.m., July 18, 2018

**Where:** Arizona Department of Administration  
100 N. 15th Ave., Suite 301B, Phoenix

If needed, contact:  
[Jason.Mistlebauer@azdoa.gov](mailto:Jason.Mistlebauer@azdoa.gov)

Join via WebEx:

<https://azgov.webex.com/azgov/j.php?>

[MTID=mf48113fa8fb608643bd3aa63a0911669](https://azgov.webex.com/azgov/j.php?MTID=mf48113fa8fb608643bd3aa63a0911669)

Meeting number (access code): 806 071 512

Host key: 469309

Meeting password: Mg3PQdfP

[GRANTS.AZ.GOV](http://GRANTS.AZ.GOV)

[GFR@AZDOA.GOV](mailto:GFR@AZDOA.GOV)

# New log-in process to access SAM.gov accounts

## GAO continues to take precautions in wake of breach

After June 29, 2018, registered users of SAM.gov are no longer able to log into the system with their SAM.gov user name and password. For users trying to access their accounts, they will be prompted to create a login.gov user account (if they don't already have one). SAM.gov account holders will use their login.gov username and password every time they log into SAM.gov.

To further increase security and deter fraud, SAM.gov is partnering with login.gov to implement multi-factor authentication for registered SAM.gov users. Login.gov is a service that offers secure and private online access to government programs, such as federal benefits, services, and applications. A login.gov account allows users to sign into multiple government websites (including SAM.gov) with the same username and password.

For more information about this process change, please visit the [Government Accounting Office \(GAO\) web-site](#). SAM.gov has additional instructions, the [Federal Service Desk](#) will be available for client support, and users may visit login.gov to [learn more about creating an account](#).

### OMB raises the threshold for micro-purchases

In June, the White House Office of Budget and Management (OMB) released a memorandum ([M-18-18](#)) to federal agencies raising the threshold for micro-purchases under federal financial assistance awards (grants and cooperative agreements). Authorized by the National Defense Authorization Acts (NDAA) for fiscal years 2017 and 2018, the micro-purchase threshold is raised to \$10,000 (from \$3,500) and the threshold for simplified acquisitions is raised to \$250,000 (from \$100,000) for all recipients. Please check the memo for additional information.

### GFR office hours each month

GFR schedules office hours each month for state grants professionals to get additional assistance with eCivis, grants management and other related topics. Office hours are scheduled for the last Tuesday of each month from 10:00 a.m. to noon. Visitors may call or visit GFR staff at the office: 100 N. 15th Ave., Suite 301B in Phoenix.

You can also join via WebEx:

<https://azgov.webex.com/azgov/j.php?>

[MTID=me1246a0fcc36b8c1b8c88c266ff60155](https://azgov.webex.com/azgov/j.php?MTID=me1246a0fcc36b8c1b8c88c266ff60155)

Meeting number (access code): 806 768 987

Meeting password: QwpHspkd

### SRM as a program-specific solution

As noted previously in these pages, the GFR team has been working with select agencies to roll out the eCivis Subrecipient Manager (SRM), an enterprise level tool that allows state agencies in the role of grantor to easily manage subgrants in an automated system. As this roll out expands, GFR is offering review and migration assistance to agencies with SRM programs. If your agency is interested, you can assist this process by:

1. Sending the list of grant programs that your agency manage as a grantor
2. Indicating which of the grant programs your agency could manage through eCivis SRM
3. Call or email for additional information:

Dean Johnson, 602-542-7535,  
[dean.johnson@azdoa.gov](mailto:dean.johnson@azdoa.gov); or

Jason Mistlebauer, 602-542-6435,  
[jason.mistlebauer@azdoa.gov](mailto:jason.mistlebauer@azdoa.gov).

Still curious? You can peruse detailed user information about eCivis SRM on the [resources page](#) of the GFR website.

### Contact:

Arizona Department of Administration  
Office of Grants and Federal Resources  
100 N. 15th Ave., Suite 305  
Phoenix, AZ 85007  
[GFR@azdoa.gov](mailto:GFR@azdoa.gov)

**ARIZONA**  
DEPARTMENT OF ADMINISTRATION  
GRANTS