

Section 8.1.1: Types of Grant Monitoring

There are several different methods of monitoring subrecipients.

- Substantive, intensive work with subrecipients via mail, email, or phone to address subrecipient questions or grant manager concerns with subrecipient compliance or performance.
- Desk reviews, which, similar to on-site reviews, include a comprehensive review of materials available through the subrecipient file to determine administrative, financial and programmatic compliance, as well as subrecipient performance.
- On-site monitoring, which includes visiting a subrecipient to verify subrecipient activity and address any issues raised during the desk review, is the most intensive form of monitoring and can be helpful for gathering information outside of documentation submitted by the subrecipient.

While monitoring can include substantive communication with subrecipients, the GMM refers to “monitoring” as desk review or on-site monitoring efforts.