

Section 6: Application Receipt, Review and Award

This chapter covers policies and procedures of the Arizona Department of Administration, Office of Grants and Federal Resources (GFR) in the grants administration process from application receipt to issuance of award. Section 6.1 describes GFR policies and provides instructions on how to receive and process grant applications. Section 6.2 covers policies and procedures related to program and financial review, respectively. Rejection, withdrawal, and appeal procedures are described in Section 6.3. GFR policies and procedures for responding to inquiries from applicants and other constituents regarding the status of applications are covered in Section 6.4. Pre-agreement costs are discussed in Section 6.5.

Finally, the award process, from assembling the electronic award package in the eCivis solution to issuing the award to the grantee, is described in Section 6.6.