

U.S. Department of Commerce
 SLIGP 2.0 Performance Progress Report

1. Recipient Name		State of Arizona Department of Administration		2. Award or Grant Number:	04-10-S18004
3. Street Address		100 N. 15th Ave, Suite 305		4. EIN:	86-6004791
5. City, State, Zip Code		Phoenix, Arizona 85007-2364		6. Report Date (MM/DD/YYYY)	04/30/2018
7. Reporting Period End Date:		03/31/2018		8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>

10a. Project/Grant Period	Start Date: (MM/DD/YYYY)	03/01/2018	10b. End Date: (MM/DD/YYYY)	02/29/2020
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11. List the individual projects in your approved Project Plan				
Activities/Metrics for All Recipients during the Reporting Quarter	Activity Type (Planning, Governance Meetings, etc.)	Was this Activity Performed during the Reporting Quarter? (Yes/No)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category

1	Governance Meetings	No	0	Actual number of governance, subcommittee, or working group meetings related to the NPSBN held during the quarter
2	Individuals Sent to Broadband Conferences	No	0	Actual number of individuals who were sent to national or regional third-party conferences with a focus area or training track related to the NPSBN using SLIGP grant funds during the quarter
3	Convened Stakeholder Events	No	0	Actual number of events coordinated - or held using SLIGP grant funds during the quarter, as requested by FirstNet.
4	Staff Hired (Full-Time Equivalent) (FTE)	Yes	0.10	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal).
5	Contracts Executed	Yes	2	Actual number of contracts executed during the quarter.
6	Subrecipient Agreements Executed	No	0	Actual number of agreements executed during the quarter.
7	Data Sharing Policies/Agreements Developed	No		Yes or No if data sharing policies and/or agreements were developed during this reporting quarter.
8	Further Identification of Potential Public Safety Users	Yes		Yes or No if further identification of potential public safety users occurred during this reporting quarter.
9	Plans for Emergency Communications Technology Transitions	Yes		Yes or No if plans for future emergency communications technology transitions occurred during this reporting quarter.
10	Identified and Planned to Transition PS Apps & Databases	No		Yes or No if public safety applications or databases within the State or territory were identified and transition plans were developed this reporting quarter
11	Identify Ongoing Coverage Gaps	Yes		Yes or No if participated in identifying ongoing coverage gaps using SLIGP funds during this reporting quarter.
12	Data Collection Activities	No		(Opt-In and Opt-Out Post-SMIA Phase Only) Yes or No if participated in data collection activities as requested by FirstNet or following a documented data collection determination by Opt-Out (Post-SMIA) grantees.
Activities for Opt-Out States only in the Pre-SMIA Phase during the Reporting Quarter				
13	Stakeholders Engaged			Actual number of individuals reached via stakeholder meetings or events during the quarter.
14	Education and Outreach Materials Distributed In-Person			Actual number of materials distributed in-person during this quarter.
15	Education and Outreach Materials distributed Electronically			Actual volume of hits or impressions to any website, e-newsletter, social media post, or other account supported by SLIGP during the quarter.

11a. Narrative description for each activity reported in Question 11 for this quarter; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project systems with FirstNet as well as participation in the National Governor's Association (NGA) Emergency Communications Workshop in Portland Oregon.

12. Personnel

12a. Staffing Table - Please include all staff that have contributed time to the project with current quarter's utilization. Please only include FTE staff employed by the state not contractors. Please do not remove individuals from this table.

Job Title	FTE%	SLIGP 2.0 oversight	Project (s) Assigned	Change
Assistant Director - OGFR	10%			

12b. Narrative description of any staffing challenges, vacancies, or changes. Under SLIGP 2.0, the Assistant Director for the Az Department of Administration, Grants and Federal Resources Office is the oversight authority for the grant and contractors. Ten percent of the Assistant Director's time is spent on oversight activities including review and approval of expenditures from grant funds as well as approval of financial and programmatic reporting.

13. Contractual (Contract and/or Subrecipients)

13a. Contractual Table - Include all contractors. The totals from this table should equal the "Contractual" in Question 14f.

Name	Subcontract Purpose	Type (Contract/Subrec.)	RFP/Rfq Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Knowledge Services	Project Management	Contract	N	Y	03/01/2018	02/29/2020	\$302,952.00	\$0.00
Mission Critical Partners, Inc	Subject Matter Expert/Technical Consultant	Contract	N	Y	03/01/2018	02/29/2020	\$316,335.00	\$0.00

13b. Narrative description any challenges, updates, or changes related to contracts and/or subrecipients.


New purchase orders were executed under the existing statewide contracts to Knowledge Services and Mission Critical Partners for the continuation of project management and technical consulting services for the FirstNet planning effort.

14. Budget Worksheet
 Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
 Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	NTE Total Federal Funds Approved (2)	NTE Total Matching Funds Approved (3)	NTE Total Budget (4)	Federal Funds Obligated to Date (5)	Matching Funds Approved to Date (6)	Total Budget to Date (7)	Federal Funds Expended (8)	Approved Matching Funds Expended (9)	Total Funds Expended (10)
a. Personnel Salaries	\$22,680.00	\$93,261.00	\$115,941.00	\$8,505.00	\$34,973.00	\$43,478.00			\$0.00
b. Personnel Fringe Benefits	\$7,938.00	\$31,739.00	\$39,677.00	\$2,977.00	\$11,902.00	\$14,879.00			\$0.00
c. Travel	\$21,800.00	\$0.00	\$21,800.00	\$8,175.00	\$0.00	\$8,175.00			\$0.00
d. Equipment			\$0.00			\$0.00			\$0.00
e. Materials/Supplies	\$25,234.00	\$0.00	\$25,234.00	\$9,463.00	\$0.00	\$9,463.00			\$0.00
f. Contractual	\$619,287.00	\$0.00	\$619,287.00	\$219,733.00	\$0.00	\$219,733.00			\$0.00
g. Other	\$0.00	\$50,000.00	\$50,000.00	\$0.00	\$15,625.00	\$15,625.00			\$0.00
h. Indirect	\$3,061.00		\$3,061.00	\$1,147.00		\$1,147.00			\$0.00
i. Total Costs	\$700,000.00	\$175,000.00	\$875,000.00	\$250,000.00	\$62,500.00	\$312,500.00			\$0.00
j. Proportionality Percent	80.00%	20.00%	100.00%	80.00%	20.00%	100.00%	#DIV/0!	#DIV/0!	#DIV/0!

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:
 Matthew Hanson, Assistant Director

16b. Signature of Authorized Certifying Official:


16c. Telephone (area code, number, and extension)
 602-542-7567

16d. Email Address:
 matthew.hanson@azdoa.gov

Date:
 4/26/18

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