

Section 11.2.3: Other State Resources

As noted throughout this manual, grants program managers will have business interactions with various other state agencies. These other agencies also offer a variety of information and resources available to grant program managers.

Attorney General's Office. The Attorney General's Office (State Department of Law) is the legal agency representing the state. The Attorney General's Office sometimes acts as legal counsel for agencies executing contracts, such as Intergovernmental Agreements. In other cases, grant program managers may be required to obtain legal certification for a grant application (this occurs both when the state is a grantor and is a grantee). The Attorney General's Office is also the legal resource for investigating waste, abuse and fraud.

Auditor General's Office. The Office of the Auditor General serves as an independent source of impartial information concerning state and local governmental entities and provides specific recommendations to improve the operations of those entities. To fulfill its statutory duties, the Auditor General's Office must

- ascertain whether public entities are making wise use of their resources—public money, personnel, property, equipment, and space;
- determine whether public entities are complying with applicable laws, regulations, and governmental accounting and financial and reporting standards;
- define standards and establish procedures for accounting and budgeting, as the Legislature requires; and
- provide technical assistance to state and local governmental entities.

Secretary of State's Office. The Secretary of State is responsible for publishing the Arizona Administrative Code (AAC), which are codified Rules. A.R.S. 41-1001(17) defines Rule as “an agency statement of general applicability that implements, interprets, or prescribes law or policy, or describes the procedures or practice requirements of an agency.” The **State Library, Archives and Public Records**, a division of the Secretary of State's Office, publishes the State public records retention policies online.