

Section 11.1.3: Consolidated Ledger of Information of Federal Funds (CLIFF)

PURPOSE AND POLICY

The Consolidated Ledger of Information of Federal Funds (CLIFF) online software system, owned and managed by the Office of Strategic Planning and Budgeting (OSP), was developed to achieve a better understanding of what federal funds the state has at its disposal and how they are used.

Once a grant has been awarded and is registered in the Arizona Financial Information System (AFIS), a report listing each federal grant established in AFIS will be provided to each state agency. State agency finance managers are responsible for ensuring that their agencies' federal grants information is entered into CLIFF. OSP requires each state agency (as a grantee) include their federal funds in their annual budget request to OSP.

The grant information collected in CLIFF includes a thorough description information, including what the grant is intended to accomplish, how the grant is administered, what entities other than the originating state agency participate (i.e. subrecipients), and how outcomes are measured (performance measures). The purpose is to allow for strategic planning for agency finances, which can be impacted by federal policy changes such as delayed appropriations from Congress or sequestration.

Grant program managers should work with their agency finance manager to ensure this process is complete and accurate. The [OSP website](#) has a software download link and a CLIFF training guide. Any questions about CLIFF should be directed to the agency's OSP analyst.