

## **Section 1.1: Purpose of the Manual**

This manual documents policies and procedures for the administration and management of all State of Arizona grant programs with the objective of setting a standardized process for grant processing and management. Included in this manual are policies, guidelines, and instructions for performing specific activities associated with all stages of the grants management process. Statutory guidance or federal flow-down requirements for certain grants may differ from instructions in this manual and should be considered the highest level of authority for processing and managing grants.