

ARIZONA OFFICE
OF
GRANTS AND FEDERAL RESOURCES
(GFR)

ECIVIS-BREAZ INTEGRATION

December 2015

Office Statements

Mission: To maximize the benefits of federal funding received and to increase the grants management capacity of the State of Arizona.

Vision: To be the premier resource for the Arizona grants community by providing and coordinating information, business systems, model guidance, best practices, training, and support to help the grants community build the capacity it needs to successfully apply for and manage federal grant programs, and in doing this ensure that Arizona receives its fair share of federal resources while minimizing unnecessary federal regulations and unfunded mandates.

Motto: Innovation. Collaboration. Financially Stronger Arizona.

Office and System Designations

- ▣ ARRA State SPOC
- ▣ E.O. 12372 “Intergovernmental Review of Federal Programs” – designated SPOC
- ▣ A.R.S. 41-2701-2706 “Solicitation and Award of Grant Applications” – delegated procurement authority
- ▣ Blanket Imaging Request Approval 7/30/2014 - authorizing eCivis as official document repository for grant information
- ▣ BREAZ Memorandum 12/1/2014 – repository of programmatic grant information (eCivis) and source for populating grant information into GLM/new AFIS

eCIVIS Background

- ▣ All grants (new and existing, Federal and non-Federal) will be entered into eCIVIS.
 - Grant - an award of financial assistance, including cooperative agreements, in the form of money, or property in lieu of money, by an entity to an eligible grantee. The term does not include technical assistance that provides services instead of money, or other assistance in the form of revenue sharing, loans, loan guarantees, interest subsidies, food commodities, vouchers, insurance, or direct appropriations (GMM/Uniform Guidance).
- ▣ eCivis will be used as the system of record for grant research/pursuance and programmatic administration, interfacing to the GLM module of new AFIS at the Award and Amendment/Revision stages.

Advantage Background

- ▣ The system of record for all financial aspects of a grant from the establishment of a cost allocation structure through closeout and audit.
- ▣ Each event is recorded through a separate document and tracked on a corresponding status folder page.

Advantage Background

As eCivis will be the point of entry for the grant acquisition and management functionality, an integration process has been created to generate three documents within Advantage to capture the pertinent information from eCivis and begin the financial workflows. These three documents are:

- GTAP (Grant Application) – record the original opportunity and application for the grant;
- GTAW (Grant Award) – record the contractual award information to provide the original contract amount for the grant in the Advantage Financial and InfoAdvantage applications for reporting purposes; and
- GTAM (Grant Amendment) – record the information for each contractual amendment for the grant in the Advantage Financial and InfoAdvantage applications for reporting purposes.

eCIVIS to New AFIS Integration

- ▣ Within an agency, typically the programmatic staff will be responsible for the eCIVIS data entry and provide any missing or optional data elements to accounting personnel in order to populate the remaining fields not provided through the eCIVIS integration for the Advantage application, award, and amendment records.
- ▣ The programmatic staff and accounting personnel within the agency will coordinate the grant funding request and the start of the project when the grant has been awarded, linking the grant to the cost accounting data elements.

eCIVIS to New AFIS Integration

- ▣ Integration is being built on the current version of eCIVIS being used by the State.
- ▣ Regular integration will start on July 1, 2015 (grants awarded on or after June 30, 2015 will be added to Advantage using a nightly interface).
- ▣ Historical grant data for conversion will come from a one-time interface in March 2015.
- ▣ Integration points will be:
 - Application/ Award; and
 - Grant Amendments/Revisions.

Questions

Matthew Hanson, GPC
Statewide Grant Administrator
ADOA, Office of Grants and Federal Resources
100 N. 15th Avenue, 4th Floor
Phoenix, AZ 85007
602-542-7567
Matthew.Hanson@AZDOA.GOV